



PA Location

300 W. Trenton Ave. Ste 100, Morrisville, PA 19067  
Tel: 267-799-4486 - Fax: 267-799-4512

NJ Location

100 Overlook Center, 2<sup>nd</sup> Floor. Princeton, NJ 08540  
Tel: 609-375-2159 Fax: 609-375-2160

## Q & A

### FOR CHHA /CNA BRIDGE COURSE

#### **Are there any other fees besides the class fees?**

The Board of Nursing charges \$65.00 for the application fee and licensing fee. Payment for new applicants will be paid via Credit Card online.

Passport sized photo (2"x2"): A clear picture of your facial features from shoulders and above against a white background. Can be taken at any post office or photo center. Prices may vary.

**Scrubs are required to be worn every day. You are responsible for your own scrubs.**

#### **What types of payments do you accept?**

We accept Cash, Money Orders and Credit Cards. Credit/Debit Card transactions must include a 3.6% processing fee for payments or refunds. **We do NOT accept personal checks.**

#### **When is payment due for class?**

- The registration fee is due as soon as possible to hold your seat (class size is limited).
- The balance must be paid 1 week before the first day of class to keep your seat.
- If you fail to pay tuition in full, your seat will be offered to an alternate student and you will have to take a different class.
- You will only be allowed to switch classes once for clinical.(\$250 charge is applied)
- For online class extension there is a \$50 charge

#### **What is the refund policy?**

Refunds must be requested at least 8 business days before the start of class by coming to the office.

No refunds will be given after 8 business days before the start of class. We are not open on weekends. So if class starts on Monday the refund must be requested by the Friday before by coming into the office.

If you register and pay for the course less than 8 business days of the start date and decide to not take the class, you will not receive a refund.

#### **I want to register! What do I do next?**

We are excited you are ready to register for a course. In order to do so you must come to the office with your registration fee and photo ID. Or log on to our website [www.infinity-hcs.com](http://www.infinity-hcs.com) you will fill out the registration form and review the policies while here. You can come to the office between the hours of 9:00AM and 4:30PM Monday to Friday. We are not open on the weekends or on major holidays.

**CONGRATULATION! YOU'RE ON YOUR WAY TO SUCCESS.**